Unknown

From:

Sent: Tuesday, July 18, 2006 5:16 PM

To:

Swanson, Eric J.

Cc:

Personal Privacy

Few things:

1. Vacation

You have been working 13 years -- 3 weeks vacation plus 1 week personal -- so 4 weeks

At 14 years this moves to 4 weeks vacation plus 1 personal week -- so 5 weeks.

Remember, a sick day is counted as a personal day.

- 2. I cannot send the contract until you decide on the base/bonus split. Think about it overnight and call me tomorrow.
- 3. I spoke to Lori. I put a call into John and am waiting to hear from him.
- 4. We will also need to do our usual criminal, driving, college check. There are papers you need to sign for this.



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