Regulator File No.

84-01100

In accordance with Rule 202 of Regulation S-T, this amendment to Form TA-1 is being filed in paper pursuant to a continuing hardship exemption.

OMB Approval

OMB Number: 3235-0084 Expires: April 30, 2012 Estimated average burden hours per

response.....2.0



FORM TA-1

UNITED STATES

SECURITIES AND EXCHANGE COMMISSION Washington, D.C. 20549

4 SISTRATION AS A TRANSFER AGENT AND FOR AMENDMENT TO REGISTRATION TO SECTION 17A OF THE SECURITIES AND EXCHANGE ACT OF 1934

GENERAL:

Form TA-1 is to be used to register or amend registration as a transfer agent with the Comptroller of the Currency, the Board of Governors of the Federal Reserve System, the Federal Deposit Insurance Corporation or the Securities and Exchange Commission pursuant to Section 17A of the Securities Exchange Act of 1934. Read all instructions before completing this form. Please print or type all responses.

		F. 9
1	Appropriate regulatory agency (check one) (See General Instruction D):	Windson
	☐ Comptroller of the Currency ☐ Board of Governors of the Federal Deposit Insurance Corporation ☐ Federal Deposit Insurance Corporation ☐ Securities and Exchange Composition	mission 3
2.	Filing Status of this form (check one):	3 4 9
	Registration Amendment to Registration	
	. Full name of registrant: Goldman, Sachs & Co.	(L)
	Previous name, if being amended: N/A	
	p. Financial Industry Number Standard (FINS) number (See Special Instruction A1): 000050	
С	Address of principal office where transfer agent activities are, or will be, performed (See Special Instruction A2): Number and Street) (City) (State) (Zip Code)	e. Telephone Number: (Include Area Code)
	1 S. Wacker Dr. Suite 500 Chicago, IL 60606	312-655-4400
	l. Mailing address, if different from response to Question 3c. N/A	
	Does registrant conduct, or will conduct transfer agent activities at any location other han that given in question 3c above? If "yes", provide address(es):	Yes No
	Does registrant act, or will it act, as a transfer agent solely for its own securities and/or ecurities of an affiliate(s)? (See Special Instruction A5)	Yes No

SEC 1528 (9-01)

Persons who are to respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB control number.

Form TA-1	Applicant Name:	Goldman, Sachs & Co.		OFFICIAL US
Page 2	Date: August 2, 20	010	A Mary Area	
Has registrant, as a named to perform any transfer age		, or will it engage, a service	company	Yes No
If "yes," provide the name perform its transfer agent to Name:		Il service companies engage	d, or that will be engag	ed, by the registrant to
Address: (Number and Street)	(City)	(State)	(Zip Code)	
Name:				
Address: (Number and Street	(City)	(State)	(Zip Code)	
Name:	oc engaged as a service	company to perform transfe		Delete
N		TIMON 1		
Name:		FINS Number	:	
Name:		FINS Number	•	
Name:		FINS Number	::	
Name:		FINS Number	 r:	
CONSTI EXECUTION: The I	TUTE FEDERAL CR registrant submitting this rial hereby represent that	NTIONAL MISSTATEME IMINAL VIOLATIONS. s form, and as required, the int all the information contain Title:	See 18 U.S. C. 1001 a SEC supplement and S	nd 15 U.S.C. 78ff(a) Schedules A-D,
last 7	W	Chief Compliance Offi		
e of Official responsible for for name, Middle name, Last name)	THI:	Date Executed (Month/I August 2, 2010	Jay/ Year):	

Robert Allan Mass

Regulator/File No.

84-01100

SEC Supplement to Form TA-1

OMB APPROVAL

OMB Number: 3235-0084 Expires: April 30, 2012

Estimated average burden hours per

response....2.0

Completion of the SEC Supplement to Form TA-1 is required of all independent, non-issuer registrants

	Completio	Whose appropriate regulatory agency is the Securities	and Exchange Comm	ission.	
Ful	II name of registrant: Goldmar	, Sachs & Co.			
1.	If registrant is a: Corporation – Complete Sci Partnership – Complete Sci	hedule A Sole Proprietorship – Complete Sche	dule C omplete Section C		
2.		amed in Schedules A, B or C: agreement or otherwise exercise or have the power to or policies of applicant; or		Yes	No
	person or entity exercises or has (b) wholly or partially finance t securities made pursuant to the others?	ne business of applicant, directly or indirectly, in any recurrities Act of 1933 or by credit extended in the ordinary	manner other than by inary course of busine	a publiess by s Yes	c offering of suppliers, banks and No
	(If yes, state on Schedule D the financing is made available, inc	exact name of each person or entity and describe the aguding the amount thereof.)	greement or arrangen	nent thr	ough which such
3.	appli contr	ndividual or firm that directly or indirectly controls, is cant. Included are any employees identified in Schedul. Excluded are any employees who perform solely closs, or who, regardless of title, perform no executive rity.	ules A, B, C or D of the clerical, administrative	his forn e suppo	n as exercising ort of similar
	investment related - Perta	ining to securities, commodities, banking, insurance, of being associated with a broker-dealer, investment con or savings and loan association).			
		g an act of aiding, abetting, counseling, commanding, pervise another in doing an act.	inducing, conspiring	with o	r failing reasonably
A.	. In the past ten years has the appli	ant or a control affiliate been convicted of or plead gu	uilty or nolo contende	re ("no	contest") to:
	taking of property, or bribe	avolving: investment or an investment-related businessry, forgery, counterfeiting or extortion?			omissions, wrongful No No No
ъ	, , ,				
Б.	Has any court in the past ten year(1) Enjoined the applicant or a	control affiliate in connection with any investment-rel	lated activity?	Yes	No
		a control affiliate was involved in a violation of invest		Yes	No
C.		inge Commission or the Commodity Futures Trading		Yes	No
		ntrol affiliate to have made a false statement or omissi		Ц	
		ntrol affiliate to have been involved in a violation of it		Yes	No

K	cegulato:	File No.				
	84-01	Supplement to Form TA-1 Page 2		·	***	
(3		the applicant or a control affiliate to have been a cause of an investment-related business its authorization to do business denied, suspended, revoked or restricted?		Yes		No
(4		an order denying, suspending or revoking the applicant's or a control affiliate's ation or otherwise disciplined it by restricting its activities?		Yes		No
D.		other Federal regulatory agency or any state regulatory agency: Cound the applicant or a control affiliate to have made a false statement or omission or to have been	dichon	est unfo	ıir or	
	unethica				, OI	No
	(2) ever	ound the applicant or a control affiliate to have been involved in a violation of investment-related re	⊠ gulatio	Yes ons or sta	لــا atutes?	No ?
			\boxtimes	Yes		No
	(3) ever	ound the applicant or a control affiliate to have been a cause of an investment-related business havin	ıg its aı	uthoriza	tion to	do
		denied, suspended, revoked, or restricted?	W	Yes		No
	/B • •		Ц		<u></u>	
	(4) in th	past ten years entered an order against the applicant or a control affiliate in connection with investment of the connection with the connection wit the connection with the connection with the connection with the	nent-re		tivity?	•
	(5) ever (enied, suspended, or revoked the applicant's or a control affiliate's registration or license, or prevent	ed it fr	Yes rom asso	☐ ociatin	No g with
,		ment-related business, or otherwise disciplined it by restricting its activities?		Yes		No
	(6)			1 62	Ц	110
'	(6) ever r	woked or suspended the applicant's or a control affiliate's license as an attorney or accountant?				
E.	Has anv	self-regulatory organization or commodities exchange ever:		Yes		No
	(1)	found the applicant or a control affiliate to have made a false statement or omission?				
	(1)	zome me approant of a control attition to have made a faise statement of officeston?		Yes		No
	(2)	found the applicant or a control affiliate to have been involved in a violation of its rules?	\boxtimes	Yes		No
	(3)	found the applicant or a control affiliate to have been the cause of an investment-related business lo	sing its	s author	izatior	ı to do
		business?		Yes		No
	(4)	Disciplined the applicant or a control affiliate by expelling or suspending it from membership, by b	arring (or suspe	nding	its
	(.)	association with other members, or by otherwise restricting its activities?		Yes		No
F.	•	foreign government, court, regulatory agency, or exchange ever entered an order against the applicate investments or fraud?	nt or a	control Yes	affilia	te No
G.	Is the ap	plicant or a control affiliate now the subject of any proceeding that could result in a yes answer to pa	ırts A-I ⊠	F of this Yes	item?	No
H.	Has a bo	nding company denied, paid out on, or revoked a bond for the applicant or a control affiliate?				
				Yes		No
I.	Does th	applicant or a control affiliate have any unsatisfied judgments or liens against it?	П	Yes		No
			_			· · ·

ı

 4. For each yes to Item 3, provide on Schedule D the following details of any court or regulatory action: The individuals named in the action The title and date of the action The court or body taking the action and its location A description of the proceeding 									
File Number 84-01100	• • • • • • • • • • • • • • • • • • • •								
 This form requests information on corporate registrants. Please complete appropriate columns for: A. each Chief Executive Officer, Chief Financial Officer, Chief Operations Officer, Chief Legal Officer, Chief Compliance Officer, Director, and persons with similar status or functions and B. each other person who is, directly or indirectly the beneficial owner of 5% or more of any class of equity security of registrant. Check "Control Person" column if person has "control". Control is defined as: Control – the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise. Any individual or firm that is a director, partner or officer exercising executive responsibility (or having similar status or functions) or that directly or indirectly has the right to vote 25 percent or more of the voting securities or is entitled to 25 percent or more of the profits is presumed to control that company. Ownership codes are:									
ADD	Section fo	r Initial Registrat	ion and for	Amendme	nts Reporting A	dditior	nal Persons.		
Full Name Last First Middle		Social Security Number	Date of Ro (beginning	_	Title or Status	Ow.	nership le	Control Person	
AMEND Section for amendments reporting changes in the title, status or ownership code of previously reported persons.					ted				
DELETE Section for amo				Ending	deletion of prev	riously	reported pe	rsons.	

File Number 84-01100		Schedu	ıle B of SEC Supp For Partnership		TA-1	
Date: Mo/Day/Yr 08/02/2010	Full Name of Goldman, S	_				
			equests information			
more of to 2. For each 3. Check "Control: through confficer expension of the control of the control of the conficer expension of the control	he partnership partner, compountrol Person The power to ownership of secretising execution ght to vote 25 presumed to coip codes are: -5% B-1 10% C-2	i's capital. lete appropriate of column if person direct or cause the curities, by contuitive responsibility percent or more control that compared to 25% up to 50%	columns below. In has "control." Control of the man of the man of the man of the voting similar of the voting securiany. $D - 50\% - 75\%$ $E - 75\% - 100\%$	ontrol is defined nanagement or p Any individual or r status or functi ties or is entitled	as: olicies of a company or firm that is a directly to 25 percent or mo	y, whether ctor, partner of or indirectly ore of the
Full Name Last First Middle		Social Security Number	Date of Relationsl (beginning)		Ownership Code	Control Person
,						
AMEND	Section for an reported perso	•	ing changes in the	title, status or ov	vnership code of pre	viously
DELETE		Section for	amendments to rep	ort deletion of p	reviously reported p	persons.
			Ending	<u> </u>		
- LOS MILLES				_		

File Number	Schedule C of SEC Supplement to Form TA-1		•
84-01100	For Partnership Registrants		
Date: Mo/Day/Yr 08/02/2010	Full Name of Registrant: Goldman, Sachs & Co.		

This form requests information on applicants other than partnerships and corporations.

			·					
managing th	e affairs of regi	strant.					participates in directly and his beneficia	
ADD	Section	for Initial R	egistration	and for	Am	endments Rep	orting Additional I	Persons.
Full Name Last First Mi	Soc	cial Security mber		elations		Title or Status	Ownership Code	Control Person
	ction for amend	ments report	ing change	s in the	title	, status or own	nership code of pre	viously
14 N-013		Alexander and the second secon				- 10 10 10 10 M - 11		
							:	
DELETE		Section for	amendmen	its to rei	port	deletion of pr	eviously reported p	ersons.
				Endin			- Josephan P	
- 10 May 200				-				
			391,4	 				

File Number	Schedule D of SEC Supplement to Form TA-1	
84-01100		
Date: Mo/Day/Yr	Full Name of Registrant:	
08/02/2010	Goldman, Sachs & Co.	

Use this Schedule to report details of affirmative responses to questions contained in the SEC Supplement.

Use this	s Schedule to report details of affirmative responses to questions contained in the SEC Supplement.
Item on Form	_
(Identify)	Answer
3G	On June 3, 2010, The Police and Fire Retirement System of the City of Detroit filed a putative securities law class action in the United States District Court for the Southern District of New York against Goldman, Sachs & Co. (the "Firm") and related corporate entities. The complaint alleges that GS Mortgage Securities Corp. allegedly issued false and misleading offering documents. The complaint alleges violations of Sections 11 and 15 of the Securities Act of 1933, however it does not allege fraud or intentional wrongdoing. The complaint seeks compensatory damages, equitable relief and costs and attorneys' fees. <i>The Police and Fire Retirement System of the City of Detroit v. Goldman, Sachs & Co., et. al.</i> , 10 Civ. 4429 (S.D.N.Y. filed June 3, 2010).
3G	10 Civ. 4537 On June 9, 2010, Basis Yield Alpha Fund (Master), a hedge fund based in the Cayman Islands investing in corporate and structured credit, filed a civil action in the United States District Court for the Southern District of New York against the Firm and related corporate entities. The complaint alleges that the Basis Yield hedge fund entered into a credit default swap with Goldman Sachs International in June 2007 on the basis of inaccurate or incomplete information. The complaint alleges violations of Section 10(b) of the Securities Exchange Act of 1934 and Exchange Act Rule 10b-5, common law fraud and fraudulent concealment. The complaint seeks compensatory damages estimated to be not less than \$56 million and punitive damages. Basis Yield Alpha Fund (Master) v. Goldman Sachs Group, Inc., et al. 10 Civ. 4537 (S.D.N.Y. June 9, 2010).
3G	10 Civ. 4786 On June 18, 2010, plaintiff filed a putative securities law class action in the United States District Court for the Southern District of New York, seeking to represent a class consisting of all purchasers of Goldman Sachs Group, Inc. common stock between December 14, 2006 and June 9, 2010. The Complaint alleges violations of Sections 10(b) and 20(a) of the Securities Exchange Act of 1934, stemming from the alleged inadequacy of the firm's public disclosures related to various activities in the CDO market and an SEC investigation that led to a SEC civil action initiated on April 16, 2010. Louis Gold, Individually and on Behalf of All Others Similarly Situated v. Goldman Sachs Group, Inc., Lloyd C. Blankfein, David A. Viniar and Gary D. Cohn, 10 Civ. 4786 (S.D.N.Y. filed June 18, 2010).
3E(2)	FINRA File No. 20090168185-01 Financial Industry Regulatory Authority, Inc. ("FINRA") Department of Market Regulation alleged that, during the period from February 2, 2009 through May 14, 2009, the Firm: (i) submitted certain electronic blue sheets that did not include the ticker symbol, in alleged violation of FINRA Rules 8211 and 8213 and (ii) that the Firm's supervisory system did not include adequate written supervisory procedures concerning the validation of data on blue sheet submissions, in alleged violation of FINRA Rule 2010 and NASD Rule 3010. Without admitting or denying the allegations, the Firm entered into a Letter of Acceptance, Waiver and Consent ("AWC") which was accepted by FINRA on June 4, 2010, and on June 17, 2010, the Firm submitted a wire in payment of a fine in the amount of \$22,500. According to the terms of the AWC, the Firm agreed to revise its written supervisory procedures concerning the validation of data on Blue Sheet submissions.

3E(2)

CME File No. 10-06959

In a routine examination of Goldman Sachs Execution & Clearing, L.P. ("GSEC"), CME Group Market Regulation ("CME") made findings that, on February 23 and February 24, 2010, GSEC did not collect and/or time stamp certain client trading documents within the prescribed time period and that certain documents contained at least one data entry error, each in alleged violation of Chicago Mercantile Exchange Inc. Rule 536.F. On June 7, 2010, CME fined GSEC \$5,000 for alleged violations of Rule 536.F, and on June 14, 2010, GSEC submitted a wire in payment of the fine.

3D(1); 3D(2)

Alabama Securities Commission, No. CO-2010-0034

Various state regulators, including the Alabama Securities Commission, conducted an industry-wide, joint investigation into the marketing and sale of auction rate securities ("ARS"). Without admitting or denying the allegations, the Firm entered into an Administrative Consent Order with the Alabama Securities Commission on June 21, 2010, in which the Firm agreed, as part of a global settlement with state regulators, to offer to repurchase ARS from certain eligible retail investors, charities and small businesses who purchased ARS from the Firm; participate in industry-wide consequential damages arbitration process; refund certain municipal issuers refinancing fees paid to the Firm for refinancing or conversion of certain ARS; endeavor to work with issuers and other interested parties to expeditiously provide liquidity solutions for institutional investors and pay a total monetary penalty in the amount of \$22.5 million, including \$1,181,331.82 to the Alabama Securities Commission, which amount was paid on June 30, 2010.

3D(1); 3D(2)

Georgia Office of the Secretary of State, Securities and Business Regulation Division, Case No. ENSC-01520

Various state regulators, including the Georgia Office of the Secretary of State, Securities and Business Regulation Division, conducted an industry-wide, joint investigation into the marketing and sale of ARS. Without admitting or denying the allegations, the Firm entered into an Administrative Consent Order with the Georgia Office of the Secretary of State, Securities and Business Regulation Division on June 29, 2010, in which the Firm agreed, as part of a global settlement with state regulators, to offer to repurchase ARS from certain eligible retail investors, charities and small businesses who purchased ARS from the Firm; participate in industry-wide consequential damages arbitration process; refund certain municipal issuers refinancing fees paid to the Firm for refinancing or conversion of certain ARS; endeavor to work with issuers and other interested parties to expeditiously provide liquidity solutions for institutional investors and pay a total monetary penalty in the amount of \$22.5 million, including \$986,271.87 to the Georgia Office of the Secretary of State, Securities and Business Regulation Division, which amount was paid on July 1, 2010.

3D(1); 3D(2)

Maine Department of Professional & Financial Regulation, Office of Securities, Case No. 10-0043 Various state regulators, including the Maine Department of Professional & Financial Regulation, Office of Securities, conducted an industry-wide, joint investigation into the marketing and sale of ARS. Without admitting or denying the allegations, the Firm entered into an Administrative Consent Order with the Maine Department of Professional & Financial Regulation, Office of Securities on June 21, 2010, in which the Firm agreed, as part of a global settlement with state regulators, to offer to repurchase ARS from certain eligible retail investors, charities and small businesses who purchased ARS from the Firm; participate in industry-wide consequential damages arbitration process; refund certain municipal issuers refinancing fees paid to the Firm for refinancing or conversion of certain ARS; endeavor to work with issuers and other interested parties to expeditiously provide liquidity solutions for institutional investors and pay a total monetary penalty in the amount of \$22.5 million, including \$52,907.93 to the Maine Department of Professional & Financial Regulation, Office of Securities, which amount was paid on June 30, 2010.

3D(1); 3D(2)

Mississippi Secretary of State's Office, Securities and Charities Division, S-10-0047

Various state regulators, including the Securities and Charities Division of the Mississippi Secretary of State's Office, conducted an industry-wide, joint investigation into the marketing and sale of ARS. Without admitting or denying the allegations, the Firm entered into an Administrative Consent Order with the Securities and Charities Division of the Mississippi Secretary of State's Office on June 22, 2010, in which the Firm agreed, as part of a global settlement with state regulators, to offer to repurchase ARS from certain eligible retail investors, charities and small businesses who purchased ARS from the Firm; participate in industry-wide consequential damages arbitration process; refund certain municipal issuers refinancing fees paid to the Firm for refinancing or conversion of certain ARS; endeavor to work with issuers and other interested parties to expeditiously provide liquidity solutions for institutional investors and pay a total monetary penalty in the amount of \$22.5 million, including \$49,382.88 to the Securities and Charities Division of the Mississippi Secretary of State's Office, which amount was paid on June 30, 2010.

3D(1); 3D(2)

Montana State Auditor's Office, Commissioner of Securities and Insurance, Case No. SEC-2010-43 Various state regulators, including the Commissioner of Securities and Insurance, Office of the Montana State Auditor, conducted an industry-wide, joint investigation into the marketing and sale of ARS. Without admitting or denying the allegations, the Firm entered into an Administrative Consent Order with the Commissioner of Securities and Insurance, Office of the Montana State Auditor on June 24, 2010, in which the Firm agreed, as part of a global settlement with state regulators, to offer to repurchase ARS from certain eligible retail investors, charities and small businesses who purchased ARS from the Firm; participate in industry-wide consequential damages arbitration process; refund certain municipal issuers refinancing fees paid to the Firm for refinancing or conversion of certain ARS; endeavor to work with issuers and other interested parties to expeditiously provide liquidity solutions for institutional investors and pay a total monetary penalty in the amount of \$22.5 million, including \$81,980.58 to the Commissioner of Securities and Insurance, Office of the Montana State Auditor, which amount was paid on June 30, 2010.

3D(1); 3D(2)

Nevada Secretary of State Securities Division, Case No. I10-124

Various state regulators, including the Nevada Secretary of State Securities Division, conducted an industry-wide, joint investigation into the marketing and sale of ARS. Without admitting or denying the allegations, the Firm entered into an Administrative Consent Order with the Nevada Secretary of State Securities Division on June 21, 2010, in which the Firm agreed, as part of a global settlement with state regulators, to offer to repurchase ARS from certain eligible retail investors, charities and small businesses who purchased ARS from the Firm; participate in industry-wide consequential damages arbitration process; refund certain municipal issuers refinancing fees paid to the Firm for refinancing or conversion of certain ARS; endeavor to work with issuers and other interested parties to expeditiously provide liquidity solutions for institutional investors and pay a total monetary penalty in the amount of \$22.5 million, including \$278,460.65 to the Nevada Secretary of State Securities Division, which amount was paid on July 1, 2010.

3D(1); 3D(2)

North Dakota Securities Department

Various state regulators, including the North Dakota Securities Department, conducted an industry-wide, joint investigation into the marketing and sale of ARS. Without admitting or denying the allegations, the Firm entered into an Administrative Consent Order with the North Dakota Securities Department on June 22, 2010, in which the Firm agreed, as part of a global settlement with state regulators, to offer to repurchase ARS from certain eligible retail investors, charities and small businesses who purchased ARS from the Firm; participate in industry-wide consequential damages arbitration process; refund certain municipal issuers refinancing fees paid to the Firm for refinancing or conversion of certain ARS; endeavor to work with issuers and other interested parties to expeditiously provide liquidity solutions for institutional investors and pay a total monetary penalty in the amount of \$22.5 million, including \$45,000.00 to the North Dakota Securities Department, which amount was paid on June 30, 2010.

3D(1); 3D(2)

Puerto Rico Office of Financial Institutions, Matter No. C10-V-004

Various state regulators, including the Office of Financial Institutions of Puerto Rico, conducted an industry-wide, joint investigation into the marketing and sale of ARS. Without admitting or denying the allegations, the Firm entered into an Administrative Consent Order with the Office of Financial Institutions of Puerto Rico on June 23, 2010, in which the Firm agreed, as part of a global settlement with state regulators, to offer to repurchase ARS from certain eligible retail investors, charities and small businesses who purchased ARS from the Firm; participate in industry-wide consequential damages arbitration process; refund certain municipal issuers refinancing fees paid to the Firm for refinancing or conversion of certain ARS; endeavor to work with issuers and other interested parties to expeditiously provide liquidity solutions for institutional investors and pay a total monetary penalty in the amount of \$22.5 million, including \$45,000.00 to the Office of Financial Institutions of Puerto Rico, which amount was paid on June 30, 2010.

3E(2)

NASDAQ File No. 20070093367-01

The NASDAQ Stock Market LLC ("NASDAQ") alleged that, in violation of Nasdaq Rules 2110 and 3010, GSEC's supervisory system did not include written supervisory procedures concerning the prevention of erroneous orders and transactions and the filing of clearly erroneous transaction complaints that provided for: (1) the identification of the person(s) responsible for supervision; (2) a statement of the supervisory step(s) to be taken by the identified person(s); (3) a statement as to how often such person(s) should take such step(s); and (4) a statement as to how the completion of the step(s) included in the written supervisory procedures should be documented. Without admitting or denying the allegations/findings, GSEC submitted an AWC which was accepted by NASDAQ on June 28, 2010. GSEC consented to a censure and a fine in the amount of \$10,000. Upon receipt of the fine payment notification letter from NASDAQ, GSEC will submit payment of the fine. In addition, according to the terms of the AWC, GSEC agreed to revise its written supervisory procedures concerning the prevention of erroneous orders and transactions and the filing of clearly erroneous transaction complaints so that such procedures will provide for: (1) the identification of the person(s) responsible for supervision; (2) a statement of the supervisory step(s) to be taken by the identified person(s); (3) a statement as to how often such person(s) should take such step(s); and (4) a statement as to how the completion of the step(s) included in the written supervisory procedures should be documented.