

UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION  
WASHINGTON, DC 20549

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FORM 10-Q



Quarterly Report Pursuant to Section 13 or 15(d)  
of the Securities Exchange Act of 1934

For Quarterly Period Ended March 31, 2004  
or



Transition Report Pursuant to Section 13 or 15(d)  
of the Securities Exchange Act of 1934

For the Transition Period from \_\_\_\_\_ to \_\_\_\_\_  
Commission File Number 1-11533

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**Parkway Properties, Inc.**

(Exact name of registrant as specified in its charter)

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**Maryland**

(State or other jurisdiction of  
incorporation or organization)

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**74-2123597**

(IRS Employer Identification No.)

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**One Jackson Place Suite 1000  
188 East Capitol Street  
P. O. Box 24647  
Jackson, Mississippi 39225-4647**

(Address of principal executive offices) (Zip Code)

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Registrant's telephone number, including area code **(601) 948-4091**

Registrant's web site **www.pky.com**

(Former name, former address and former fiscal year, if changed since last report)

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

Yes  No

Indicate by check mark whether the registrant is an accelerated filer (as defined in Rule 12b-2 of the Act).

Yes  No

10,986,965 shares of Common Stock, \$.001 par value, were outstanding as of May 5, 2004.

**PARKWAY PROPERTIES, INC.**  
**FORM 10-Q**  
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**PARKWAY PROPERTIES, INC.**  
**CONSOLIDATED BALANCE SHEETS**  
(In thousands, except share data)

	<b>March 31 2004</b>	<b>December 31 2003</b>
	(Unaudited)	
<b>Assets</b>		
Real estate related investments:		
Office and parking properties	\$ 900,928	\$ 844,168
Accumulated depreciation	(124,418)	(115,473)
	776,510	728,695
Land available for sale	3,528	3,528
Note receivable from Moore Building Associates LP	-	5,926
Mortgage loans	-	861
Investment in unconsolidated joint ventures	20,011	20,026
	800,049	759,036
Interest, rents receivable and other assets	40,508	42,804
Cash and cash equivalents	1,681	468
	\$ 842,238	\$ 802,308
<b>Liabilities</b>		
Notes payable to banks	\$ 150,889	\$ 110,075
Mortgage notes payable without recourse	251,384	247,190
Accounts payable and other liabilities	28,407	37,022
	430,680	394,287
<b>Minority Interest</b>		
Minority Interest – unit holders	40	41
Minority Interest – real estate partnerships	4,015	-
	4,055	41
<b>Stockholders' Equity</b>		
8.34% Series B Cumulative Convertible Preferred stock, \$.001 par value, 2,142,857 shares authorized, 1,867,857 and 2,942,857 shares issued and outstanding in 2004 and 2003, respectively	65,375	68,000
Series C Preferred stock, \$.001 par value, 400,000 shares authorized, no shares issued	-	-
8.00% Series D Preferred stock, \$.001 par value, 2,400,000 shares authorized, issued and outstanding	57,976	57,976
Common stock, \$.001 par value, 65,057,143 shares authorized, 10,974,187 and 10,808,131 shares issued and outstanding in 2004 and 2003, respectively	11	11
Excess stock, \$.001 par value, 30,000,000 shares authorized, no shares issued	-	-
Common stock held in trust, at cost, 128,000 shares	(4,321)	(4,321)
Additional paid-in capital	257,672	252,695
Unearned compensation	(4,437)	(4,634)
Accumulated other comprehensive loss	(40)	-
Retained earnings	35,267	38,253
	407,503	407,980
	\$ 842,238	\$ 802,308

See notes to consolidated financial statements.

**PARKWAY PROPERTIES, INC.**  
**CONSOLIDATED STATEMENTS OF INCOME**  
(In thousands, except per share data)

	<b>Three Months Ended</b>	
	<b>March 31</b>	
	<u>2004</u>	<u>2003</u>
	(Unaudited)	
<b>Revenues</b>		
Income from office and parking properties	\$ 36,907	\$ 37,057
Management company income	406	461
Interest on note receivable from Moore Building Associates LP	-	202
Incentive management fee from Moore Building Associates LP	-	68
Other income and deferred gains	14	206
	<u>37,327</u>	<u>37,994</u>
<b>Expenses</b>		
Office and parking properties:		
Operating expense	17,569	16,562
Interest expense:		
Contractual	4,512	3,970
Prepayment expenses	271	-
Amortization of loan costs	89	57
Depreciation and amortization	7,629	7,354
Operating expense for other real estate properties	10	10
Interest expense on bank notes:		
Contractual	834	1,029
Amortization of loan costs	112	177
Management company expenses	76	66
General and administrative	1,034	1,182
	<u>32,136</u>	<u>30,407</u>
<b>Income before equity in earnings, gain and minority interest</b>	5,191	7,587
Equity in earnings of unconsolidated joint ventures	743	431
Gain on note receivable and sale of joint venture interest	774	1,096
Minority interest - unit holders	-	(1)
Minority interest - real estate partnerships	22	-
	<u>6,730</u>	<u>9,113</u>
<b>Net Income</b>	6,730	9,113
Change in market value of interest rate swap	(40)	52
<b>Comprehensive income</b>	<u>\$ 6,690</u>	<u>\$ 9,165</u>
<b>Net income available to common stockholders:</b>		
Net income	\$ 6,730	\$ 9,113
Dividends on preferred stock	(1,200)	(1,449)
Dividends on convertible preferred stock	(1,409)	(1,564)
<b>Net income available to common stockholders</b>	<u>\$ 4,121</u>	<u>\$ 6,100</u>
<b>Net income per common share:</b>		
Basic	<u>\$ 0.38</u>	<u>\$ 0.65</u>
Diluted	<u>\$ 0.37</u>	<u>\$ 0.63</u>
<b>Dividends per common share</b>	<u>\$ 0.65</u>	<u>\$ 0.65</u>
<b>Weighted average shares outstanding:</b>		
Basic	<u>10,864</u>	<u>9,449</u>
Diluted	<u>11,095</u>	<u>9,610</u>

See notes to consolidated financial statements.

**PARKWAY PROPERTIES, INC.**  
**CONSOLIDATED STATEMENTS OF STOCKHOLDERS' EQUITY**  
(In thousands)

	<b>Three Months Ended</b>	
	<b>March 31</b>	
	<b>2004</b>	<b>2003</b>
	(Unaudited)	
<b>8.75% Series A Preferred stock, \$.001 par value</b>		
Balance at beginning of period	\$ -	\$ 66,250
Balance at end of period	<u>-</u>	<u>66,250</u>
<b>8.34% Series B Cumulative Convertible Preferred stock, \$.001 par value</b>		
Balance at beginning of period	68,000	75,000
Conversion of preferred stock to common stock	(2,625)	-
Balance at end of period	<u>65,375</u>	<u>75,000</u>
<b>8.00% Series D Preferred stock, \$.001 par value</b>		
Balance at beginning of period	57,976	-
Balance at end of period	<u>57,976</u>	<u>-</u>
<b>Common stock, \$.001 par value</b>		
Balance at beginning of period	11	9
Shares issued - stock offering	-	1
Balance at end of period	<u>11</u>	<u>10</u>
<b>Common stock held in trust</b>		
Balance at beginning of period	(4,321)	-
Shares contributed to deferred compensation plan	-	(4,321)
Balance at end of period	<u>(4,321)</u>	<u>(4,321)</u>
<b>Additional paid-in capital</b>		
Balance at beginning of period	252,695	199,979
Stock options exercised	2,230	924
Shares issued - employee excellence recognition program	-	2
Shares issued - DRIP plan	122	80
Shares issued - stock offering	-	24,268
Conversion of preferred stock to common stock	2,625	-
Purchase of Company stock	-	(366)
Balance at end of period	<u>257,672</u>	<u>224,887</u>
<b>Unearned compensation</b>		
Balance at beginning of period	(4,634)	-
Amortization of unearned compensation	197	-
Balance at end of period	<u>(4,437)</u>	<u>-</u>
<b>Accumulated other comprehensive income (loss)</b>		
Balance at beginning of period	-	(170)
Change in market value of interest rate swaps	(40)	52
Balance at end of period	<u>(40)</u>	<u>(118)</u>
<b>Retained earnings</b>		
Balance at beginning of period	38,253	35,753
Net income	6,730	9,113
Preferred stock dividends declared	(1,200)	(1,449)
Convertible preferred stock dividends declared	(1,409)	(1,564)
Common stock dividends declared	(7,107)	(6,106)
Balance at end of period	<u>35,267</u>	<u>35,747</u>
<b>Total stockholders' equity</b>	<u>\$ 407,503</u>	<u>\$ 397,455</u>

See notes to consolidated financial statements.

**PARKWAY PROPERTIES, INC.**  
**CONSOLIDATED STATEMENTS OF CASH FLOWS**  
(In thousands)

	<b>Three Months Ended</b>	
	<b>March 31</b>	
	<b>2004</b>	<b>2003</b>
	(Unaudited)	
<b>Operating activities</b>		
Net income	\$ 6,730	\$ 9,113
Adjustments to reconcile net income to cash provided by operating activities:		
Depreciation and amortization	7,629	7,354
Amortization of above (below) market leases	76	-
Amortization of loan costs	201	234
Amortization of unearned compensation	197	-
Gain on note receivable and sale of joint venture interest	(774)	(1,096)
Equity in earnings of unconsolidated joint ventures	(743)	(431)
Changes in operating assets and liabilities:		
Decrease in receivables and other assets	1,457	1,862
Decrease in accounts payable and accrued expenses	(8,551)	(10,053)
<b>Cash provided by operating activities</b>	<b>6,222</b>	<b>6,983</b>
<b>Investing activities</b>		
Payments received on mortgage loans	774	2
Distributions from unconsolidated joint ventures	758	770
Investments in unconsolidated joint ventures	-	(272)
Purchases of real estate related investments	(26,506)	(12,700)
Proceeds from sale of joint venture interests and real estate	-	54,311
Improvements to real estate related investments	(4,647)	(5,926)
<b>Cash (used in) provided by investing activities</b>	<b>(29,621)</b>	<b>36,185</b>
<b>Financing activities</b>		
Principal payments on mortgage notes payable	(9,645)	(2,705)
Net proceeds from (payments on) bank borrowings	40,774	(55,687)
Stock options exercised	2,230	924
Dividends paid on common stock	(7,014)	(6,106)
Dividends paid on preferred stock	(2,618)	(3,013)
Purchase of Company stock	-	(366)
Proceeds from DRIP Plan	122	80
Proceeds from stock offerings	-	24,269
<b>Cash provided by (used in) financing activities</b>	<b>23,849</b>	<b>(42,604)</b>
<b>Impact on cash of consolidation of MBALP</b>	<b>763</b>	<b>-</b>
<b>Change in cash and cash equivalents</b>	<b>1,213</b>	<b>564</b>
<b>Cash and cash equivalents at beginning of period</b>	<b>468</b>	<b>1,594</b>
<b>Cash and cash equivalents at end of period</b>	<b>\$ 1,681</b>	<b>\$ 2,158</b>

See notes to consolidated financial statements.

**Parkway Properties, Inc.**  
**Notes to Consolidated Financial Statements (Unaudited)**  
**March 31, 2004**

**(1) Basis of Presentation**

The consolidated financial statements include the accounts of Parkway Properties, Inc. (“Parkway” or “the Company”) and its subsidiaries. All significant intercompany transactions and accounts have been eliminated.

The accompanying unaudited condensed consolidated financial statements have been prepared in accordance with accounting principles generally accepted in the United States for interim financial information and with the instructions to Form 10-Q and Article 10 of Regulation S-X. Accordingly, they do not include all of the information and footnotes required by accounting principles generally accepted in the United States for complete financial statements.

The accompanying financial statements reflect all adjustments which are, in the opinion of management, necessary for a fair statement of the results for the interim periods presented. All such adjustments are of a normal recurring nature. Operating results for the three months ended March 31, 2004 are not necessarily indicative of the results that may be expected for the year ended December 31, 2004. The financial statements should be read in conjunction with the annual report and the notes thereto.

The balance sheet at December 31, 2003 has been derived from the audited financial statements at that date but does not include all of the information and footnotes required by accounting principles generally accepted in the United States for complete financial statements.

In January 2003, the Financial Accounting Standards Board issued Interpretation No. 46, “Consolidation of Variable Interest Entities, an interpretation of Accounting Research Bulletin No. 51” (“FIN 46”). FIN 46 requires the consolidation of entities in which a company absorbs a majority of the entity’s expected losses, receives a majority of the entity’s expected residual returns, or both, as a result of ownership, contractual or other financial interests in the entity.

Effective January 1, 2004, Parkway began consolidating its ownership interest in Moore Building Associates LP (“MBALP”). Parkway has less than .1% ownership interest in MBALP and acts as the managing general partner of this partnership. MBALP was established for the purpose of owning a commercial office building (the Toyota Center in Memphis, Tennessee) and is primarily funded with financing from a third party lender, which is secured by a first lien on the rental property of the partnership. The creditors of MBALP do not have recourse to Parkway. In acting as the general partner, Parkway is committed to providing additional funding to meet partnership operating deficits up to an aggregate amount of \$1 million.

Parkway receives income from MBALP in the form of interest from a construction note receivable, incentive management fees and property management fees. As a result of the consolidation of MBALP, Parkway has eliminated any intercompany asset, liability, revenue and expense accounts between Parkway and MBALP.

**(2) Reclassifications**

Certain reclassifications have been made in the 2003 consolidated financial statements to conform to the 2004 classifications.

**(3) Supplemental Cash Flow Information**

The Company considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

	<b>Three Months Ended</b>	
	<b>March 31</b>	
	<b>2004</b>	<b>2003</b>
	<i>(in thousands)</i>	
Cash paid for interest	\$ 5,154	\$ 4,957
Income taxes (refunded) paid	(6)	1
Mortgage assumed in purchase	-	19,665

#### (4) Transactions

On January 29, 2004, the Company purchased Maitland 200, a 206,000 square-foot, four-story office building located in the Maitland Center submarket of Orlando, Florida. Maitland 200 is 84% occupied and 95% leased and was purchased for \$26.3 million plus \$1.4 million in closing costs and anticipated capital expenditures and leasing costs during the first two years of ownership. The purchase was funded with the Company's existing lines of credit and represents the reinvestment of proceeds from the sale of properties through joint ventures in 2003. Maitland 200 was constructed in 1984 and includes 885 surface parking spaces on 10.27 acres.

On February 6, 2004, the Company closed a new three-year \$170,000,000 line of credit led by Wachovia Bank and syndicated to ten other banks. The interest rate on the line is equal to the 30-day LIBOR rate plus 100 to 132.5 basis points (currently 117.5 basis points), depending upon overall Company leverage. The new line replaces the line of credit with JP Morgan Chase Bank in the amount of \$135,000,000, which was scheduled to mature June 2004. The new line with Wachovia affords the Company greater financial flexibility at a lower interest cost.

Effective February 24, 2004, the Company entered into an interest rate swap agreement with a notional amount of \$60 million. The interest rate swap agreement fixed the 30-day LIBOR interest rate at 1.293%, which equates to a current interest rate of 2.468%. The agreement matures December 31, 2004.

#### (5) Investment in Unconsolidated Joint Ventures

As of March 31, 2004, the Company is invested in four joint ventures. As required by generally accepted accounting principles, these joint ventures are accounted for using the equity method of accounting, as Parkway has significant influence over, but does not control any of these joint ventures and is not the primary beneficiary. As a result, the assets and liabilities of the joint ventures are not included on Parkway's consolidated balance sheets as of March 31, 2004. Information relating to the unconsolidated joint ventures is detailed below (in thousands).

Joint Ventures	Property Name	Location	Square Feet	Parkway's Ownership Interest	Percentage Leased
Parkway 233 North Michigan, LLC	233 North Michigan Avenue	Chicago, IL	1,070	30%	91.7%
Phoenix OfficeInvest, LLC	Viad Corporate Center	Phoenix, AZ	481	30%	94.4%
Parkway Joint Venture, LLC	UBS Building/River Oaks	Jackson, MS	170	20%	92.1%
Wink-Parkway Partnership	Wink Building	New Orleans, LA	32	50%	100.0%
			<u>1,753</u>		<u>92.6%</u>



Balance sheet information for the unconsolidated joint ventures is summarized below as of March 31, 2004 and December 31, 2003 (in thousands):

<b>Balance Sheet Information</b>					
<b>March 31, 2004</b>					
	<b>233 North Michigan</b>	<b>Viad Corp Center</b>	<b>Wink Building</b>	<b>Jackson JV</b>	<b>Combined Total</b>
<b>Unconsolidated Joint Ventures:</b>					
Real Estate, Net	\$ 170,590	\$ 59,347	\$ 1,277	\$ 16,747	\$ 247,961
Other Assets	12,960	3,461	192	246	16,859
Total Assets	<u>183,550</u>	<u>62,808</u>	<u>1,469</u>	<u>16,993</u>	<u>264,820</u>
Mortgage Debt (a)	\$ 101,547	\$ 42,500	\$ 508	\$ 11,400	\$ 155,955
Other Liabilities	8,246	2,563	15	205	11,029
Partners' and Shareholders' Equity	73,757	17,745	946	5,388	97,836
Total Liabilities and Partners'/Shareholders' Equity	<u>\$ 183,550</u>	<u>\$ 62,808</u>	<u>\$ 1,469</u>	<u>\$ 16,993</u>	<u>\$ 264,820</u>
<b>Parkway's Share of Unconsolidated Joint Ventures:</b>					
Real Estate, Net (a)	\$ 51,177	\$ 17,804	\$ 638	\$ 3,349	\$ 72,968
Mortgage Debt (a)	\$ 30,464	\$ 12,750	\$ 254	\$ 2,280	\$ 45,748
Net Investment in Joint Ventures (a)	<u>\$ 15,040</u>	<u>\$ 4,478</u>	<u>\$ 473</u>	<u>\$ 20</u>	<u>\$ 20,011</u>
<b>December 31, 2003</b>					
	<b>233 North Michigan</b>	<b>Viad Corp Center</b>	<b>Wink Building</b>	<b>Jackson JV</b>	<b>Combined Total</b>
<b>Unconsolidated Joint Ventures:</b>					
Real Estate, Net	\$ 171,396	\$ 59,587	\$ 1,282	\$ 16,595	\$ 248,860
Other Assets	13,417	2,939	158	723	17,237
Total Assets	<u>\$ 184,813</u>	<u>\$ 62,526</u>	<u>\$ 1,440</u>	<u>\$ 17,318</u>	<u>\$ 266,097</u>
Mortgage Debt (a)	\$ 102,002	\$ 42,500	\$ 526	\$ 11,442	\$ 156,470
Other Liabilities	9,054	2,048	4	434	11,540
Partners' and Shareholders' Equity	73,757	17,978	910	5,442	98,087
Total Liabilities and Partners'/Shareholders' Equity	<u>\$ 184,813</u>	<u>\$ 62,526</u>	<u>\$ 1,440</u>	<u>\$ 17,318</u>	<u>\$ 266,097</u>
<b>Parkway's Share of Unconsolidated Joint Ventures:</b>					
Real Estate, Net (a)	\$ 51,419	\$ 17,876	\$ 641	\$ 3,319	\$ 73,255
Mortgage Debt (a)	\$ 30,601	\$ 12,750	\$ 263	\$ 2,288	\$ 45,902
Net Investment in Joint Ventures (a)	<u>\$ 14,963</u>	<u>\$ 4,577</u>	<u>\$ 455</u>	<u>\$ 31</u>	<u>\$ 20,026</u>

(a) The mortgage debt, all of which is non-recourse, is collateralized by the individual real estate properties within each venture.

The terms related to Parkway's share of unconsolidated joint venture mortgage debt are summarized below (in thousands):

<b>Joint Venture</b>	<b>Type of Debt Service</b>	<b>Interest Rate</b>	<b>Maturity</b>	<b>Monthly Debt Service</b>	<b>Loan Balance 03/31/04</b>	<b>Loan Balance 12/31/03</b>
233 North Michigan Avenue	Amortizing	7.350%	07/11/11	\$229	\$30,464	\$30,601
Viad Corporate Center	Interest Only	LIBOR + 2.600%	03/11/05	45	12,750	12,750
Jackson JV	Amortizing	5.840%	05/01/13	70	2,280	2,288
Wink Building	Amortizing	8.625%	07/01/09	5	254	263
				<u>\$349</u>	<u>\$45,748</u>	<u>\$45,902</u>
Weighted average interest rate at end of period					<u>6.38%</u>	<u>6.40%</u>

The following table presents Parkway's share of principal payments due for mortgage debt in unconsolidated joint ventures (in thousands):

	<b>233 North Michigan</b>	<b>Viad Corporate Center</b>	<b>Wink Building</b>	<b>Jackson JV</b>	<b>Total</b>
2004*	\$ 424	\$ -	\$ 29	\$ 26	\$ 479
2005	602	12,750	42	37	13,431
2006	647	-	45	39	731
2007	696	-	50	41	787
2008	747	-	54	44	845
2009	803	-	34	46	883
Thereafter	26,545	-	-	2,047	28,592
	<u>\$ 30,464</u>	<u>\$ 12,750</u>	<u>\$ 254</u>	<u>\$ 2,280</u>	<u>\$ 45,748</u>

\*Remaining nine months

Income statement information for the unconsolidated joint ventures is summarized below for the three months ending March 31, 2004 and 2003 (in thousands):

<b>Results of Operations</b>					
<b>Three Months Ended March 31, 2004</b>					
	<b>233 North Michigan</b>	<b>Viad Corp Center</b>	<b>Wink Building</b>	<b>Jackson JV</b>	<b>Combined Total</b>
<b>Unconsolidated Joint Ventures (100%):</b>					
Revenues	\$ 8,940	\$ 2,828	\$ 77	\$ 716	\$ 12,561
Operating Expenses	(3,695)	(1,208)	(23)	(301)	(5,227)
Net Operating Income	5,245	1,620	54	415	7,334
Interest Expense	(1,833)	(454)	(11)	(167)	(2,465)
Loan Cost Amortization	(29)	(93)	(1)	(1)	(124)
Depreciation and Amortization	(1,362)	(380)	(6)	(88)	(1,836)
Preferred Distributions	(405)	-	-	-	(405)
Net Income	<u>\$ 1,616</u>	<u>\$ 693</u>	<u>\$ 36</u>	<u>\$ 159</u>	<u>\$ 2,504</u>
<b>Parkway's Share of Unconsolidated Joint Ventures:</b>					
Net Income	\$ 485	\$ 208	\$ 18	\$ 32	\$ 743
Depreciation and Amortization	\$ 409	\$ 114	\$ 3	\$ 17	\$ 543
Interest Expense	\$ 550	\$ 136	\$ 6	\$ 33	\$ 725
Loan Cost Amortization	\$ 9	\$ 28	\$ -	\$ -	\$ 37
Preferred Distributions	\$ 121	\$ -	\$ -	\$ -	\$ 121

**Three Months Ended March 31, 2003**

	<b>233 North Michigan</b>	<b>Viad Corp Center</b>	<b>Wink Building</b>	<b>Jackson JV</b>	<b>Combined Total</b>
<b>Unconsolidated Joint Ventures (100%):</b>					
Revenues	\$ 8,500	\$ 844	\$ 76	\$ -	\$ 9,420
Operating Expenses	(3,745)	(378)	(18)	-	(4,141)
Net Operating Income	4,755	466	58	-	5,279
Interest Expense	(1,865)	(144)	(13)	-	(2,022)
Loan Cost Amortization	(30)	(31)	(1)	-	(62)
Depreciation and Amortization	(1,238)	(117)	(5)	-	(1,360)
Preferred Distributions	(425)	-	-	-	(425)
Net Income	\$ 1,197	\$ 174	\$ 39	\$ -	\$ 1,410

**Parkway's Share of Unconsolidated Joint Ventures:**

Net Income	\$ 359	\$ 52	\$ 20	\$ -	\$ 431
Depreciation and Amortization	\$ 371	\$ 35	\$ 3	\$ -	\$ 409
Interest Expense	\$ 560	\$ 43	\$ 6	\$ -	\$ 609
Loan Cost Amortization	\$ 9	\$ 9	\$ -	\$ -	\$ 18
Preferred Distributions	\$ 128	\$ -	\$ -	\$ -	\$ 128

Parkway received distributions from unconsolidated joint ventures as follows (in thousands):

	<b>Three Months Ended March 31</b>	
	<b>2004</b>	<b>2003</b>
233 North Michigan	\$ 408	\$ 445
Viad Corporate Center	307	325
Jackson JV	43	-
	\$ 758	\$ 770

**(6) Stock based compensation**

The Company has granted stock options for a fixed number of shares to employees and directors with an exercise price equal to or above the fair value of the shares at the date of grant. The Company accounts for stock option grants in accordance with APB Opinion No. 25, "Accounting for Stock Issued to Employees" (the intrinsic value method), and accordingly, recognizes no compensation expense for the stock option grants.

The following table illustrates the effect on net income and earnings per share if the company had applied the fair value recognition provisions of FASB Statement No. 123, Accounting for Stock-Based Compensation, to stock-based employee compensation (in thousands).

	<b>Three Months Ended March 31</b>	
	<b>2004</b>	<b>2003</b>
Net income available to common stockholders	\$4,121	\$6,100
Stock based employee compensation costs assuming fair value method	(90)	(93)
Pro forma net income available to common stockholders	\$4,031	\$6,007
Pro forma net income per common share:		
Basic:		
Net income available to common stockholders	\$ .38	\$ .65
Stock based employee compensation costs assuming fair value method	(.01)	(.01)
Pro forma net income per common share	\$ .37	\$ .64
Diluted:		
Net income available to common stockholders	\$ .37	\$ .63
Stock based employee compensation costs assuming fair value method	(.01)	(.01)
Pro forma net income per common share	\$ .36	\$ .62

The Company also accounts for restricted stock in accordance with APB No. 25 and accordingly, compensation expense is recognized over the expected vesting period. At the Annual Meeting of Stockholders held May 8, 2003, shareholders approved the 2003 Equity Incentive Plan for officers and employees of the Company. Under the Plan, 142,000 restricted shares of common stock have been granted to officers of the Company. Beginning in 2003, Parkway replaced the grant of stock options with the grant of restricted shares or share equivalents to employees and officers of the Company. Accordingly, 5,246 deferred incentive share units were granted to employees of the Company in 2003 in lieu of a similar value of stock options. Compensation expense related to the restricted stock and deferred incentive shares units of \$197,000 was recognized for the three months ending March 31, 2004.

## **(8) Subsequent Events**

On April 2, 2004, the Company purchased Capital City Plaza, a 410,000 square-foot, 17-story Class A office building in the Buckhead submarket of Atlanta, Georgia. The acquisition also includes an adjoining five-story parking garage containing 726 spaces, a surface parking lot containing 81 parking spaces and rights to an adjacent lot containing 349 parking spaces. The property is currently 92% leased and was acquired for \$76.3 million plus \$2.3 million in closing costs and anticipated capital expenditures and leasing costs during the first two years of ownership. The purchase was funded with the Company's existing lines of credit, assumption of an existing non-recourse first mortgage of approximately \$44 million and the issuance of \$15.5 million in preferred membership interests to the seller. The mortgage matures in August 2008 and bears interest at 6.75%. In accordance with generally accepted accounting principles, the mortgage will be recorded at approximately \$49 million to reflect the fair value of the financial instrument based on the rate of 3.7% on the date of purchase. The preferred membership interests pay the seller a 7% coupon rate and were issued to accommodate their tax planning needs. The seller has the right to redeem \$5.5 million of the membership interests within six months of closing and \$10 million of the membership interests within nine months of closing. Parkway has the right to retire the preferred interest 40 months after closing.

## **Item 2. Management's Discussion and Analysis of Financial Condition and Results of Operations.**

### **Overview**

Parkway is a self-administered and self-managed REIT specializing in the acquisition, operations and leasing of office properties. The Company is geographically focused on the Southeastern and Southwestern United States and Chicago. As of April 30, 2004 Parkway owned or had an interest in 61 office properties located in eleven states with an aggregate of approximately 11.3 million square feet of leasable space. The Company generates revenue primarily by leasing office space to its customers and providing management and leasing services to third-party office property owners (including joint venture interests). The primary drivers behind Parkway's revenues are occupancy, rental rates and customer retention.

*Occupancy.* Parkway's revenues are dependent on the occupancy of its office buildings. As a result of job losses and oversupply of office properties in some markets, vacancy rates have increased nationally and in Parkway's markets. The office sector currently is experiencing the highest vacancies in a decade. As of April 1, 2004, occupancy of Parkway's office portfolio was 88.4% compared to 87.9% as of January 1, 2004 and 92.1% as of April 1, 2003. Not included in the April 1, 2004 occupancy rate are 41 signed leases totaling 255,000 square feet, which commence during the second through third quarters of 2004, and Capital City Plaza occupied square footage of 378,000. After adjusting for the additional leasing and Capital City Plaza occupancy, Parkway's percentage leased is raised to 90.8%. To combat rising vacancy, Parkway utilizes innovative approaches to produce new leases. These include the Broker Bill of Rights, a short-form lease and customer advocacy programs which are models in the industry and have helped the Company maintain occupancy around 90% during a time when the national occupancy rate is approximately 83%. Parkway projects occupancy ranging from 87% to 91% in 2004 for its office properties.

*Rental Rates.* An increase in vacancy rates has the effect of reducing market rental rates. Parkway's leases typically have three to seven year terms. As leases expire, the Company replaces the existing leases with new leases at the current market rental rate, which, in today's economy, is often lower than the existing lease rate. Customer retention is increasingly important in controlling costs and preserving revenue.

*Customer Retention.* Keeping our existing customers is important as high customer retention leads to increased occupancy, less downtime between leases, and reduced tenant improvement and leasing costs. Parkway estimates

that it costs six times more to replace an existing customer with a new one. This ratio represents the sum of downtime on the space plus leasing costs, which rise as market vacancies increase. Therefore, Parkway focuses a great deal of energy on customer retention. Parkway's operating philosophy is based on the premise that we are in the customer retention business. Parkway seeks to retain its customers by continually focusing on operations at its office properties. The Company believes in providing superior customer service; hiring, training, retaining and empowering each employee; and creating an environment of open communication both internally and externally with our customers and our stockholders. Over the past seven years, Parkway maintained an approximate 75% customer retention rate. Parkway's customer retention for the three months ending March 31, 2004 was 69.1% compared to 48.4% for the quarter ending December 31, 2003 and 70.5% for the quarter ending March 31, 2003.

In 2003, customer retention was below the Company's historical average primarily as a result of the loss of two major customers effective December 31, 2003: Burlington Industries, which occupied 137,000 square feet at 400 North Belt in Houston, Texas and Skytel, a subsidiary of MCI/WorldCom, Inc. ("WorldCom"), which occupied 156,000 square feet at the Skytel Centre in Jackson, Mississippi. The Company received approximately \$2,314,000 annually in total revenue (\$1,300,000 after expenses) from Burlington and \$2,500,000 annually in total revenue (\$1,800,000 after expenses) from WorldCom. Due to the loss of these two major customers, we anticipate that 2004 income from office and parking properties will decrease until such time as the vacant space can be leased.

During the first quarter of 2004, the Company signed four leases for 66,000 square feet within the former Burlington space at 400 North Belt. Also during the first quarter of 2004, the Company announced the renaming of the Skytel Centre to City Centre, the signing of leases which raise the City Centre building occupancy to approximately 92% and the development of a \$6.5 million, 500-space parking facility to accommodate building customers. The largest lease at City Centre was signed with Forman Perry Watkins Krutz & Tardy LLP for 145,000 square feet, commencing upon completion of the improvements to the space in the third quarter of 2004. Forman Perry will occupy the space through December 31, 2011, subject to certain termination rights beginning July 31, 2008. The firm is consolidating employees from two buildings in Jackson and will vacate approximately 70,000 square feet in One Jackson Place, another Parkway-owned asset. The other large new customers at City Centre include Entergy Mississippi, Inc. and Ross & Yerger, which leased 19,500 and 14,500 square feet, respectively.

*Strategic Planning.* For many years, Parkway has been engaged in a process of strategic planning and goal setting. The material goals and objectives of Parkway's earlier strategic plans have been achieved, and benefited Parkway's stockholders through increased FFO and dividend payments per share. Effective January 1, 2003, the Company adopted a three-year strategic plan referred to as Value<sup>2</sup> (Value Square). This plan reflects the employees' commitment to create value for its shareholders while holding firm to the core values as espoused in the Parkway Commitment to Excellence. The Company plans to create value by Venturing with best partners, Asset recycling, Leverage neutral growth, Uncompromising focus on operations and providing an Equity return to its shareholders that is 10% greater than that of its peer group, the National Association of Real Estate Investment Trusts ("NAREIT") office index. Equity return is defined as growth in funds from operations ("FFO") per diluted share.

The highlights of 2003 and 2004 reflect the strategy set forth in Value<sup>2</sup> as described below:

- **Venture with Best Partners.** During 2003 we sold joint venture interests in three office properties. Parkway continues to evaluate its existing portfolio for joint venture candidates and anticipates joint venturing more properties, as well as purchasing new properties with the intention of joint venturing them.
- **Asset Recycling.** During 2003, the Company sold one office property, while maintaining a 10-year non-cancelable management contract, and a three-acre parcel of land. Using the proceeds from the joint ventures, property sales and stock offerings, Parkway purchased four buildings totaling \$125 million in 2003 and two office buildings totaling \$103 million in 2004.
- **Leverage Neutral Growth.** Parkway began 2003 with a debt to total market capitalization of 45% and operated most of the year well below 40%. The decrease in debt to total market capitalization is a result of timing delays in reinvesting proceeds from joint ventures, asset sales and stock offerings. Once all of these funds have been reinvested, the Company anticipates that the debt to total market capitalization will average around 45% for the three years of Value<sup>2</sup>. During 2003, we closed four mortgages for approximately \$100 million, issued 690,000 common shares for a net \$24 million, redeemed 2,650,000 shares of 8.75% Series A Preferred stock and issued 2.4 million shares of 8.0%

Series D Preferred stock. As of March 31, 2004, the Company's debt-to-total market capitalization ratio was 40.6% as compared to 41.2% as of December 31, 2003 and 40.7% as of March 31, 2003.

- **Uncompromising Focus on Operations.** Recognizing that in this difficult real estate environment, operating efficiently and consistently is more important than ever, Parkway implemented the Uncompromising Focus on Operations ("UFO") program in the first quarter of 2003, whereby Parkway's Customer Advocate grades each property in all areas of consistency and high standards. This is done in conjunction with the Customer Advocate interviews with each customer each year. Parkway continues to focus on the basics of our business: customer retention, leasing, and controlling operating expenses and capital expenditures, to maintain our occupancy, which have the effect of maintaining and increasing revenues.
- **Equity Returns to Shareholders 10% Greater than the NAREIT Office Index.** Parkway is one-third of the way through the Value<sup>2</sup> plan and achieved this financial goal for the first year of the plan. FFO growth for the first twelve months of Value<sup>2</sup> was negative 1.1% for the Company, which exceeded the FFO growth of the NAREIT Office Index by more than 10%.

## **Financial Condition**

***Comments are for the balance sheet dated March 31, 2004 compared to the balance sheet dated December 31, 2003***

*Office and Parking Properties.* In 2004, Parkway continued the application of its strategy of operating and acquiring office properties, joint venturing interests in office assets, as well as liquidating non-core assets and office assets that no longer meet the Company's investment criteria and/or the Company has determined value will be maximized by selling. During the three months ending March 31, 2004, total assets increased \$39,930,000 and office properties (before depreciation) increased \$56,760,000 or 6.7%.

## **Purchases and Improvements**

Parkway's direct investment in office and parking properties increased \$47,815,000 net of depreciation to a carrying amount of \$776,510,000 at March 31, 2004, and consisted of 56 office and parking properties. The primary reason for the increase in office and parking properties relates to the purchase of an office property and the consolidation of MBALP as required under FIN 46. The impact of the consolidation of MBALP on Parkway's investment in office and parking properties was an increase of \$24,184,000.

On January 29, 2004, the Company purchased Maitland 200, a 206,000 square-foot, four-story office building located in the Maitland Center submarket of Orlando, Florida. Maitland 200 is 84% leased and was purchased for \$26.3 million plus \$1.4 million in closing costs and anticipated capital expenditures and leasing costs during the first two years of ownership. The purchase was funded with the Company's existing lines of credit and represents the reinvestment of proceeds from the sale of properties through joint ventures in 2003. Maitland 200 was constructed in 1984 and includes 885 surface parking spaces on 10.27 acres.

During the three months ending March 31, 2004, the Company also capitalized building improvements and additional purchase expenses of \$3,696,000 and recorded depreciation expense of \$6,823,000 related to its operating property portfolio.

*Note Receivable from Moore Building Associates LP.* In accordance with FIN 46, Parkway began consolidating MBALP effective January 1, 2004. Accordingly, the note receivable from MBALP reported in the financial statements at December 31, 2003 in the amount of \$5,926,000 has been eliminated in consolidation at March 31, 2004.

*Mortgage Loans.* During the three months ending March 31, 2004, the mortgage loan secured by a retail center was paid in full. A gain of \$774,000 was recognized on the note receivable during the first quarter of 2004 as the note was fully reserved. This was the only outstanding mortgage loan held by Parkway.

*Interest, Rents Receivable and Other Assets.* Interest, rents receivable and other assets decreased \$2,296,000 for the three months ending March 31, 2004. The decrease is primarily attributable to a \$1.5 million decrease in intangible assets related to a purchase price allocation adjustment for office property purchases. The decrease in

intangible assets represents the adjustment of total purchase price allocated to the value of in-place leases. Parkway accounts for its acquisitions of real estate in accordance with Statement of Financial Accounting Standards No. 141, "Business Combinations," which requires the fair value of the real estate acquired to be allocated to acquired tangible and intangible assets.

*Notes Payable to Banks.* Notes payable to banks increased \$40,814,000 during the three months ended March 31, 2004. At March 31, 2004, notes payable to banks totaled \$150,889,000 and the increase is primarily attributable to advances under bank lines of credit to purchase additional properties and make improvements to office properties.

*Mortgage Notes Payable Without Recourse.* During the three months ended March 31, 2004, mortgage notes payable without recourse increased \$4,194,000 or 1.7%. The increase is due to the following factors (in thousands):

	<b>Increase (Decrease)</b>
Impact of consolidation of MBALP	\$13,822
Scheduled principal payments	(2,850)
Principal paid on early extinguishment of debt	(6,795)
Market value adjustment on reverse swap interest rate contract	17
	<u>\$ 4,194</u>

The Company expects to continue seeking fixed rate, non-recourse mortgage financing at terms ranging from five to ten years typically amortizing over 25 to 30 years on select office building investments as additional capital is needed. The Company targets a debt to total market capitalization rate at a percentage in the mid-40's. This rate may vary at times pending acquisitions, sales and/or equity offerings. In addition, volatility in the price of the Company's common stock may affect the debt to total market capitalization ratio. However, over time the Company plans to maintain a percentage in the mid-40's. In addition to this debt ratio, the Company monitors interest and fixed charge coverage ratios. The interest coverage ratio is computed by comparing the cash interest accrued to earnings before interest, taxes, depreciation and amortization ("EBITDA"). The fixed charge coverage ratio is computed by comparing the cash interest accrued, principal payments made on mortgage loans and preferred dividends paid to EBITDA.

The computation of the interest and fixed charge coverage ratios and the reconciliation of net income to EBITDA is as follows for the three months ended March 31, 2004 and 2003 (in thousands):

	<b>Three Months Ended March 31</b>	
	<b>2004</b>	<b>2003</b>
<b>Net income</b>	\$ 6,730	\$ 9,113
<b>Adjustments to net income:</b>		
Interest expense	5,346	4,999
Amortization of financing costs	201	234
Prepayment expenses - early extinguishment of debt	271	-
Depreciation and amortization	7,629	7,354
Amortization of deferred compensation	197	-
Gain on note receivable and sale of joint venture interest	(774)	(1,096)
Tax expenses	-	40
EBITDA adjustments - unconsolidated joint ventures	1,426	1,164
EBITDA adjustments - minority interest in real estate partnerships	(536)	-
<b>EBITDA (1)</b>	<u>\$20,490</u>	<u>\$21,808</u>
<b>Interest coverage ratio:</b>		
EBITDA	<u>\$20,490</u>	<u>\$21,808</u>
Interest expense:		
Interest expense	\$ 5,346	\$ 4,999
Interest expense - unconsolidated joint ventures	725	609
Interest expense - minority interest in real estate partnerships	(369)	-
Total interest expense	<u>\$ 5,702</u>	<u>\$ 5,608</u>
<b>Interest coverage ratio</b>	<u>3.59</u>	<u>3.89</u>
<b>Fixed charge coverage ratio:</b>		
EBITDA	<u>\$20,490</u>	<u>\$21,808</u>
Fixed charges:		
Interest expense	\$ 5,702	\$ 5,608
Preferred dividends	2,609	3,013
Preferred distributions - unconsolidated joint ventures	121	128
Principal payments (excluding early extinguishment of debt)	2,850	2,705
Principal payments - unconsolidated joint ventures	154	136
Principal payments - minority interest in real estate partnerships	(129)	-
Total fixed charges	<u>\$11,307</u>	<u>\$11,590</u>
<b>Fixed charge coverage ratio</b>	<u>1.81</u>	<u>1.88</u>

(1) EBITDA, a non-GAAP financial measure, means operating income before mortgage and other interest expense, income taxes, depreciation and amortization. We believe that EBITDA is useful to investors and Parkway's management as an indication of the Company's ability to service debt and pay cash distributions. EBITDA, as calculated by us, is not comparable to EBITDA reported by other REITs that do not define EBITDA exactly as we do. EBITDA does not represent cash generated from operating activities in accordance with generally accepted accounting principles, and should not be considered an alternative to operating income or net income as an indicator of performance or as an alternative to cash flows from operating activities as an indicator of liquidity.

*Accounts Payable and Other Liabilities.* Accounts payable and other liabilities decreased \$8,615,000 primarily due to the payment of 2003 property taxes and other 2003 accrued liabilities.



Stockholders' equity decreased \$477,000 during the three months ended March 31, 2004, as a result of the following (in thousands):

	<b>Increase (Decrease)</b>
Net income	\$ 6,730
Change in market value of interest rate swap	(40)
Comprehensive income	6,690
Common stock dividends declared	(7,107)
Preferred stock dividends declared	(1,200)
Convertible preferred stock dividends declared	(1,409)
Exercise of stock options	2,230
Amortization of unearned compensation	197
Shares issued through DRIP plan	122
	<u>\$ (477)</u>

## RESULTS OF OPERATIONS

*Comments are for the three months ended March 31, 2004 compared to the three months ended March 31, 2003.*

Net income available for common stockholders for the three months ended March 31, 2004, was \$4,121,000 (\$.38 per basic common share) as compared to \$6,100,000 (\$.65 per basic common share) for the three months ended March 31, 2003. Net income included a gain on a note receivable in the amount of \$774,000 for the three months ended March 31, 2004. Net income included a gain from the sale of a joint venture interest in the amount of \$1,096,000 for the three months ended March 31, 2003.

*Office and Parking Properties.* The primary reason for the change in the Company's net income from office and parking properties for 2004 as compared to 2003 is the net effect of the operations of the following properties purchased, property sold and joint venture interests sold (in thousands):

### Properties Purchased:

<u>Office Properties</u>	<u>Purchase Date</u>	<u>Square Feet</u>
Citrus Center	02/11/03	258
Peachtree Dunwoody Pavilion	08/28/03	366
Wells Fargo Building	09/12/03	135
Carmel Crossing	11/24/03	324
Maitland 200	01/29/04	206

### Property Sold:

<u>Office Property</u>	<u>Date Sold</u>	<u>Square Feet</u>
BB&T Financial Center	08/01/03	240

### Joint Venture Interests Sold:

<u>Office Property/Interest Sold</u>	<u>Date Sold</u>	<u>Square Feet</u>
Viad Corporate Center/70%	03/06/03	481
UBS Building & River Oaks Place/80%	05/28/03	170

Operations of office and parking properties are summarized below (in thousands):

	<b>Three Months Ended March 31</b>	
	<b>2004</b>	<b>2003</b>
Income	\$ 36,907	\$ 37,057
Operating expense	(17,569)	(16,562)
	19,338	20,495
Interest expense	(4,872)	(4,027)
Depreciation and amortization	(7,629)	(7,354)
Income from office and parking properties	<u>\$ 6,837</u>	<u>\$ 9,114</u>

*Interest on Note Receivable from Moore Building Associates LP and Incentive Management Fee Income from Moore Building Associates LP.* In accordance with FIN 46, Parkway began consolidating MBALP effective January 1, 2004. Due to the consolidation, the intercompany revenue and expense from MBALP was eliminated from the financial statements. Therefore, interest income and incentive management fee income from MBALP for the three months ending March 31, 2004 has been eliminated in consolidation.

*Interest Expense.* The \$845,000 increase in interest expense on office properties for the three months ended March 31, 2004 compared to the same period in 2003 is due to the net effect of the early extinguishment of two mortgages in 2004 and two mortgages in 2003, new loans placed or assumed in 2003 and the impact of consolidating MBALP. The average interest rate on mortgage notes payable as of March 31, 2004 and 2003 was 6.9%.

Interest expense on bank notes decreased \$260,000 for the three months ended March 31, 2004 compared to the same period in 2003. The change is primarily due to the decrease in the weighted average interest rate on bank lines of credit from 3.1% during the three months ended March 31, 2003 to 2.4 % during the same period in 2004.

*Equity in Earnings of Unconsolidated Joint Ventures.* Equity in earnings of unconsolidated joint ventures increased \$312,000 for the three months ended March 31, 2004 compared to the same period in 2003. The increase is attributable to the formation of the Viad Joint Venture and the Jackson Joint Venture in 2003.

## **LIQUIDITY AND CAPITAL RESOURCES**

### **Statement of Cash Flows**

Cash and cash equivalents were \$1,681,000 and \$468,000 at March 31, 2004 and December 31, 2003, respectively. Cash flows provided by operating activities were \$6,222,000 compared to \$6,983,000 for the same period of 2003. The change in cash flows from operating activities is primarily attributable to the decrease in net income and timing of receipt of revenues and payment of expenses.

Cash used in investing activities was \$29,621,000 for the three months ended March 31, 2004 compared to cash provided by investing activities of \$36,185,000 for the same period of 2003. The decrease in cash used in investing activities of \$65,806,000 is primarily due to increased office property purchases in 2004 of \$13,806,000 and the proceeds received on the sale of a joint venture interest in 2003 of \$54,311,000.

Cash provided by financing activities was \$23,849,000 for the three months ended March 31, 2004 compared to cash used by financing activities of \$42,604,000 for the same period of 2003. The increase in cash provided by financing activities of \$66,453,000 is due to the net effect of increased principal payments on mortgage notes payable of \$6,940,000 in 2004, offset by additional bank borrowings of \$40,774,000 in 2004 to fund office property purchases compared to a reduction in bank borrowings for the same period of 2003 of \$55,687,000 principally from the proceeds from the sale of a joint venture interest and a stock offering.

### **Liquidity**

The Company plans to continue pursuing the acquisition of additional investments that meet the Company's investment criteria and intends to use bank lines of credit, proceeds from the sale of non-core assets and office properties, proceeds from the sale of portions of owned assets through joint ventures, possible sales of securities and

cash balances to fund those acquisitions. At March 31, 2004, the Company had \$150,889,000 outstanding under two bank lines of credit.

The Company's cash flows are exposed to interest rate changes primarily as a result of its lines of credit used to maintain liquidity and fund capital expenditures and expansion of the Company's real estate investment portfolio and operations. The Company's interest rate risk management objective is to limit the impact of interest rate changes on earnings and cash flows and to lower its overall borrowing costs. To achieve its objectives, the Company borrows at fixed rates, but also utilizes a three-year unsecured revolving credit facility and a one-year unsecured line of credit.

On February 6, 2004, Parkway entered into a Credit Agreement with a consortium of 11 banks with Wachovia Capital Markets, LLC as Sole Lead Arranger and Sole Book Runner, Wachovia Bank, National Association as Administrative Agent, PNC Bank, National Association as Syndication Agent, and other banks as participants. The Credit Agreement provides for a three-year \$170 million unsecured revolving credit facility (the "\$170 million line"). The \$170 million line replaces the previous \$135 million unsecured revolving credit facility and the \$20 million term loan with JP Morgan Chase Bank. The interest rate on the \$170 million line is equal to the 30-day LIBOR rate plus 100 to 132.5 basis points, depending upon overall Company leverage (with the current rate set at 117.5 basis points). The interest rate on the \$170 million line was 2.4% at March 31, 2004.

The \$170 million line matures February 6, 2007 and allows for a one-year extension option available at maturity. The line is expected to fund acquisitions of additional investments. The Company paid a facility fee of \$170,000 (10 basis points) and origination fees of \$556,000 (32.71 basis points) upon closing of the loan agreement and pays an annual administration fee of \$35,000. The Company also pays fees on the unused portion of the line based upon overall Company leverage, with the current rate set at 12.5 basis points.

On February 6, 2004, Parkway amended and renewed the one-year \$15 million unsecured line of credit with PNC Bank (the "\$15 million line"). This line of credit matures February 4, 2005, is unsecured and is expected to fund the daily cash requirements of the Company's treasury management system. The interest rate on the \$15 million line is equal to the 30-day LIBOR rate plus 100 to 132.5 basis points, depending upon overall Company leverage (with the current rate set at 117.5 basis points). The interest rate on the \$15 million line was 2.3% at March 31, 2004. The Company paid a facility fee of \$15,000 (10 basis points) upon closing of the loan agreement. Under the \$15 million line, the Company does not pay annual administration fees or fees on the unused portion of the line.

The Company's interest rate hedge contracts as of March 31, 2004 are summarized as follows (in thousands):

<b>Type of Hedge</b>	<b>Notional Amount</b>	<b>Maturity Date</b>	<b>Reference Rate</b>	<b>Fixed Rate</b>	<b>Fair Market Value</b>
Swap	\$60,000	12/31/04	1-Month LIBOR	1.293%	\$ (40)
Reverse Swap	\$ 5,016	07/15/06	1-Month LIBOR + 3.455%	8.080%	260
					<u>\$220</u>

Effective February 24, 2004, the Company entered into a \$60 million interest rate swap agreement with Union Planters Bank effectively locking the LIBOR rate on this portion of outstanding unsecured, floating rate bank debt at 1.293%, which equates to a current interest rate of 2.468%. The agreement matures December 31, 2004. The Company designated the swap as a hedge of the variable interest rates on the Company's borrowings under the \$170 million line. Accordingly, changes in the fair value of the swap are recognized in accumulated other comprehensive income until the hedged item is recognized in earnings.

The effect of the reverse swap is to convert a fixed rate mortgage note payable to a variable rate. The Company does not hold or issue these types of derivative contracts for trading or speculative purposes.

At March 31, 2004, the Company had \$251,384,000 of non-recourse fixed rate mortgage notes payable with an average interest rate of 6.9% secured by office properties and \$150,889,000 drawn under bank lines of credit. Parkway's pro rata share of unconsolidated joint venture debt was \$45,748,000 with an average interest rate of 6.4% at March 31, 2004. Based on the Company's total market capitalization of approximately \$1,070,817,000 at March 31, 2004 (using the March 31, 2004 closing price of \$46.75 per common share), the Company's debt represented approximately 40.6% of its total market capitalization. The Company targets a debt to total market capitalization rate at a percentage in the mid-40's. This rate may vary at times pending acquisitions, sales and/or equity offerings.

In addition, volatility in the price of the Company's common stock may affect the debt to total market capitalization ratio. However, over time the Company plans to maintain a percentage in the mid-40's. In addition to this debt ratio, the Company monitors interest and fixed charge coverage ratios. The interest coverage ratio is computed by comparing the cash interest accrued to earnings before interest, taxes, depreciation and amortization. This ratio for the three months ending March 31, 2004 and 2003 was 3.59 and 3.89 times, respectively. The fixed charge coverage ratio is computed by comparing the cash interest accrued, principal payments made on mortgage loans and preferred dividends paid to earnings before interest, taxes, depreciation and amortization. This ratio for the three months ending March 31, 2004 and 2003 was 1.81 and 1.88 times, respectively.

The table below presents the principal payments due and weighted average interest rates for the fixed rate debt.

	<u>Average Interest Rate</u>	<u>Fixed Rate Debt (In thousands)</u>
2004*	6.86%	\$ 8,148
2005	6.85%	12,062
2006	6.81%	17,024
2007	6.87%	31,078
2008	6.82%	54,752
2009	7.21%	28,297
Thereafter	7.54%	100,023
Total		<u>\$251,384</u>
Fair value at 03/31/04		<u>\$270,108</u>

\*Remaining nine months

The Company presently has plans to make additional capital improvements at its office properties in 2004 of approximately \$29 million. These expenses include tenant improvements, capitalized acquisition costs and capitalized building improvements. Approximately \$5 million of these improvements relate to upgrades on properties acquired in recent years that were anticipated at the time of purchase. All such improvements are expected to be financed by cash flow from the properties and advances on the bank lines of credit.

During the first quarter of 2004, the Company signed a lease at City Centre in Jackson, Mississippi with Forman Perry Watkins Krutz & Tardy LLP for 145,000 square feet, commencing upon completion of \$3.2 million in improvements to the space in the third quarter of 2004. Additionally, Parkway committed to the development of a \$6.5 million, 500-space parking facility to accommodate the building customers at City Centre. Parkway anticipates utilizing its current cash balance, operating cash flows and borrowings under the working capital line of credit to fund the \$3.2 million in improvements. The construction of the garage will be financed with a construction loan, which will bear interest at a rate equal to the 30-day LIBOR rate plus 125 basis points.

The Company anticipates that its current cash balance, operating cash flows, proceeds from the sale of office properties, proceeds from the sale of portions of owned assets through joint ventures, possible sales of securities and borrowings (including borrowings under the working capital line of credit) will be adequate to pay the Company's (i) operating and administrative expenses, (ii) debt service obligations, (iii) distributions to shareholders, (iv) capital improvements, and (v) normal repair and maintenance expenses at its properties both in the short and long term.

### **Funds From Operations**

Management believes that funds from operations ("FFO") is an appropriate measure of performance for equity REITs and computes this measure in accordance with the National Association of Real Estate Investment Trusts' ("NAREIT") definition of FFO. FFO as reported by Parkway may not be comparable to FFO reported by other REITs that do not define the term in accordance with the current NAREIT definition. We believe FFO is helpful to investors as a supplemental measure that enhances the comparability of our operations by adjusting net income for items not reflective of our principal and recurring operations. In addition, FFO has widespread acceptance and use within the REIT and analyst communities. Funds from operations is defined by NAREIT as net income (computed in accordance with generally accepted accounting principles "GAAP"), excluding gains or losses from sales of property and extraordinary items under GAAP, plus depreciation and amortization, and after adjustments for unconsolidated partnerships and joint ventures. Adjustments for unconsolidated partnerships and joint ventures will be calculated to reflect funds from operations on the same basis. We believe that in order to facilitate a clear

understanding of our operating results, FFO should be examined in conjunction with the net income as presented in our consolidated financial statements and notes thereto included elsewhere in this Form 10-Q. Funds from operations do not represent cash generated from operating activities in accordance with accounting principles generally accepted in the United States and is not an indication of cash available to fund cash needs. Funds from operations should not be considered an alternative to net income as an indicator of the Company's operating performance or as an alternative to cash flow as a measure of liquidity.

The following table presents a reconciliation of the Company's net income to FFO for the three months ended March 31, 2004 and 2003 (in thousands):

	<b>Three Months Ended</b>	
	<b>March 31</b>	
	<b>2004</b>	<b>2003</b>
Net income	\$ 6,730	\$ 9,113
Adjustments to derive funds from operations:		
Depreciation and amortization	7,629	7,354
Minority interest depreciation and amortization	(162)	-
Adjustments for unconsolidated joint ventures	543	409
Preferred dividends	(1,200)	(1,449)
Convertible preferred dividends	(1,409)	(1,564)
Gain on sale of joint venture interest	-	(1,096)
Amortization of deferred gains and other	1	(2)
Funds from operations applicable to common shareholders	<u>\$12,132</u>	<u>\$12,765</u>

### **Inflation**

In the last five years, inflation has not had a significant impact on the Company because of the relatively low inflation rate in the Company's geographic areas of operation. Most of the leases require the tenants to pay their pro rata share of operating expenses, including common area maintenance, real estate taxes and insurance, thereby reducing the Company's exposure to increases in operating expenses resulting from inflation. In addition, the Company's leases typically have three to seven-year terms, which may enable the Company to replace existing leases with new leases at market base rent, which may be higher or lower than the existing lease rate.

### **Forward-Looking Statements**

In addition to historical information, certain sections of this Form 10-Q may contain forward-looking statements within the meaning of Section 27A of the Securities Act of 1933 and Section 21E of the Securities Exchange Act of 1934, such as those that are not in the present or past tense, that discuss the Company's beliefs, expectations or intentions or those pertaining to the Company's capital resources, profitability and portfolio performance and estimates of market rental rates. Forward-looking statements involve numerous risks and uncertainties. The following factors, among others discussed herein and in the Company's filings under the Securities Exchange Act of 1934, could cause actual results and future events to differ materially from those set forth or contemplated in the forward-looking statements: defaults or non-renewal of leases, increased interest rates and operating costs, failure to obtain necessary outside financing, difficulties in identifying properties to acquire and in effecting acquisitions, failure to qualify as a real estate investment trust under the Internal Revenue Code of 1986, as amended, environmental uncertainties, risks related to natural disasters, financial market fluctuations, changes in real estate and zoning laws and increases in real property tax rates. The success of the Company also depends upon the trends of the economy, including interest rates, income tax laws, governmental regulation, legislation, population changes and those risk factors discussed elsewhere in this Form 10-Q and in the Company's filings under the Securities Exchange Act of 1934. Readers are cautioned not to place undue reliance on forward-looking statements, which reflect management's analysis only as the date hereof. The Company assumes no obligation to update forward-looking statements.

### **Item 3. Quantitative and Qualitative Disclosures About Market Risk.**

See information appearing under the caption "Liquidity" in Item 2, Management's Discussion and Analysis of Financial Condition and Results of Operations.

#### **Item 4. Controls and Procedures**

The Company carried out an evaluation, under the supervision and with the participation of the Company's management, including the Company's Chief Executive Officer and Chief Financial Officer, of the effectiveness of the design and operation of the Company's disclosure controls and procedures pursuant to Exchange Act Rule 13a-15. Based upon that evaluation, the Chief Executive Officer and Chief Financial Officer concluded that as of the end of the Company's most recent fiscal quarter, the Company's disclosure controls and procedures are effective in timely alerting them to material information relating to the Company (including its consolidated subsidiaries) required to be included in the Company's periodic SEC filings.

In addition, the Company reviewed its internal controls, and there have been no significant changes in the Company's internal controls or in other factors that could significantly affect those controls subsequent to the date of their last evaluation.

### **PART II. OTHER INFORMATION**

#### **Item 6. Exhibits and Reports on Form 8-K**

- (a) 31.1 Certification of Chief Executive Officer pursuant to Section 302 of the Sarbanes-Oxley Act of 2002.
- 31.2 Certification of Chief Financial Officer pursuant to Section 302 of the Sarbanes-Oxley Act of 2002.
- 32.1 Certification of Chief Executive Officer pursuant to Section 906 of the Sarbanes-Oxley Act of 2002.
- 32.2 Certification of Chief Financial Officer pursuant to Section 906 of the Sarbanes-Oxley Act of 2002.

#### **(b) Reports on Form 8-K**

- (1) 8-K Filed – February 9, 2004  
Regulation FD Disclosure. Press release of the Company announcing the results of operations for the quarter ended December 31, 2003

**SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the Registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

DATE: May 5, 2004

**PARKWAY PROPERTIES, INC.**

BY: /s/ Mandy M. Pope  
Mandy M. Pope, CPA  
Senior Vice President and  
Chief Accounting Officer