

Award-winning author and CEO of Black Sands Entertainment

Brooklyn, New York, United States · 92 connections ·

Contact info



Experience



President

Black Sands Entertainment

Apr 2015 - Present - 5 yrs 8 mos Greater New York City Area

President of Black Sands Entertainment and author of Black Sands, the Seven Kingdoms. President or Back states renertainment and author of back sailars, an expert migration known as an education influencer, Manuel Goddy has been touring the East Coast for the past two years doing conventions, keynote speeches, and author visits. Endorsed by ReedPOP, Publisher's Weekly, and even Michelle Obama, Black Sands Entertainment has grown to exponential size under the leadership of Manuel Goddy.





Lead Administrator Godoy Restoration Inc Apr 2014 – Apr 2015 – 1 yr 1 mo Jamaica, NY

- Schedule appointments, accept cancellations, and reschedule appointments.

 Perform data tracking and data entry for various reports on potential business.

 Complete appropriate forms for contracts and liabilities.

 Initiate action to the receipt, deposit or disbursement of contract funds.

...see more



Consultant

Quill 2013 - less than a year Westbury, NY

- Highly proficient in communication skills, ice breakers, product knowledge, and
- Triging professionalism.
 Business to Business consulting.
 Independent work with no supervision, working with small businesses to secur ...see more



Project Manager

NorthStar Jan 2009 – Jan 2010 • 1 yr 1 mo Hoover, AL

- Manage projects in Georgia, Alabama, Louisiana, and Tennessee.
 Create clear and attainable project objectives, building the project requirements, and managing the constraints of time, scope, and quality.
 Complete complex Excels apreadsheets using work breakdown structures and c...see more



US Army Reserve

6 yrs

Administrative Assistant

- Process orders and supplies for training and deployment of both low and high level
- Provide face to face reports with upper level management on a daily basis.

 Manage lower enlisted soldiers under my command.

- Administrative Assistant Jun 2004 Jun 2008 · 4 yrs 1 mo
- Review and process airfield equipment information..
 Perform receptionist duties.

- Perform receptionist duties.
 Maintain inventory records and civilian employee files.
 Assist upper command, visitors and others requesting information or guidance ...see more

Show 1 more experience ~

Education



Queens College

Bachelor of Business Administration (BBA), Economics, 3.0 2012 – 2016 Activities and Societies: Kappa Sigma Fraternity



SAN diego state university

Skills & endorsements

Team Leadership

Project Management . 2

Sandra Cribbs and 1 connection have given endorsements for this skill

Game Design

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Accomplishments



