



**Lisa Clarkin**  
**Officer, Client Services**  
Telephone: 416.361.0930 ext. 236  
Email: [lclarkin@equitytransfer.com](mailto:lclarkin@equitytransfer.com)

**VIA ELECTRONIC TRANSMISSION**

**May 5, 2005**

**TO ALL APPLICABLE EXCHANGES AND COMMISSIONS:**

Dear Sir or Madam:

**RE: MICROMEM TECHNOLOGIES INC.**

---

We are pleased to confirm that copies of the following materials were mailed to shareholders on May 3, 2005.

1. Proxy
2. Notice of Annual and Special Meeting of Shareholders
3. Management Information Circular
4. Financial Statements at October 31, 2004
5. Management's Discussion and Analysis
6. Supplemental Mailing List Request Form
7. Request for Annual and Interim Financial Statements
8. Proxy Return Envelope

Yours Truly,  
**EQUITY TRANSFER SERVICES INC.**

A handwritten signature in black ink that reads "L Clarkin". The signature is written in a cursive style and is positioned above a vertical line that extends downwards from the end of the signature.

responsive

Accessible

Equity Transfer Services Inc. 120 Adelaide St. W., Suite 420 Toronto, ON M5H 4C3 T: 416.361.0152 F: 416.361.0470

Cost-effective

and Fast