## **Vendor Outreach Day**

The SEC provides this forum for interested businesses to exchange information about their capabilities, ask questions about SEC's procurement processes and discuss our forecast of procurement opportunities.

## **VOD SESSIONS**

- Held monthly dates varies month to month
- Offered to minority-owned, women-owned and small businesses
- Twenty (20) minute sessions to meet with the SEC personnel, including the OMWI Supplier Diversity Advocate and the SEC Small Business Specialist
- Participation via WebEx conference

## TIPS FOR A SUCCESSFUL VOD SESSION

- Review <u>SEC's Office of Minority and Women Inclusion</u> website and <u>SEC's Office of Acquisition</u> website to learn more about SEC's procurement processes and opportunities.
- Review <u>SEC's Forecast of Contracting Opportunities</u> for the upcoming opportunities within the Fiscal Year.
- Review <u>SEC's Enterprise Contract Vehicle Listing</u> for potential subcontracting opportunities with SEC prime contractors.

## SCHEDULING OR CANCELLING A VOD SESSION

The Supplier Diversity Business Management System (SDBMS) serves as the central repository of general business information and statements of capabilities for vendors interested in SEC procurement opportunities. SDBMS is used to source diverse vendors for market research purposes in developing agency requirements and used to share information with vendors about SEC supplier diversity initiatives.

Visit <u>Supplier Diversity Business Management System (SDBMS)</u> to create a vendor profile and upload your capability statement. Once your profile is processed, the VOD registration will be available within SDBMS to schedule an upcoming appointment.